



**TRANSIT RIDERSHIP INCENTIVE PROGRAM (TRIP)
Regional Connectivity Projects Application**

Mid Cycle Grant- FISCAL YEAR 2022

This document must be completed and attached to the mid-cycle grant application in OLGA.

Before submitting an application, see DRPT's Grant Application Guidance document for details on this grant program's objectives, eligibility, and other important information.

This document is designed for applicants applying for the Virginia Department of Rail and Public Transportation (DRPT) Transit Ridership Incentive Program (TRIP) funds. This application is specific to regional connectivity projects. For questions on this form or any application details, please email TRIP@DRPT.virginia.gov

GENERAL APPLICATION INFORMATION

Name of Applicant Agency (as it appears in the OLGA account):

Project Title/ Name:

What Geographic Area(s) does the project serve? (counties, cities, towns)

Program Point of Contact:

Contact Name:

Contact Title:

Contact Email:

Contact Phone Number:

MEETING THE GRANT PROGRAM OBJECTIVES

The mission of the TRIP-regional connectivity grant program is to improve regional transit access and service, mitigate traffic congestion by increasing the regional role of transit, and provide quality service to constituents residing in or near areas with population excess of 100,000. In consideration of the identified goals of the program and the definitions provided in the application guidelines, describe:

Project justification: Provide detail of the demonstrable need that this project will support:

Evidence of appropriate coverage and useful service: Provide detail on how this project would benefit the transit riders.

Evidence of regional significance: Provide detail on the regional significance of the proposed route/service.

Regional collaboration: Has the appropriate Metropolitan Planning Organization (MPO) or regional authority been consulted in the preparation of this application?

Yes

No

Projected metric of success: A determinant of project's ability to meet the previously identified need. Grantees will be responsible to provide data/information to DRPT on a quarterly basis to gauge project's impact. Metrics may include: ridership projections, emissions reduction, or decreases in SOV trips.

PROGRAM COMPONENTS

In this section, describe the specific components of the regional project applying for transit funds. Expand on program components as needed to provide an accurate representation of the entire project.

Project description: A brief yet informative summary of the project that includes:

- Reasonable and explanatory project scope that reflects the project details needed to meet the identified need. Scope must provide evidence of the transit route's 'appropriate coverage' and 'regional significance'.
- Brief project schedule/ implementation timeline
- Anticipated impact on regional connectivity that may include: ridership projection, emissions reduction, decrease in SOV trips, and congestion mitigation

Total estimated project cost:

Requested state funding (*year one- not to exceed 80%*):

Local match (*year one*):

Funding duration (*max. 5 years with established step down*):

Funding considerations: If applicable, provide any additional information on funding request (concerns, challenges, opportunities to use other funding sources, etc.).

Maintenance of effort/ financial capacity: Provide details on options and/or plans to continue funding after TRIP funding expires.

Project schedule and readiness: What, if anything, needs to be done prior to project deployment (e.g. vehicle purchase, bus stop improvement, road or signal enhancement, software/hardware installation, etc). Additionally, please provide additional detail on anticipated project timeline.

Local/ regional support: For all regional connectivity projects, applicants must confirm local support and board approval from all jurisdictions in which route operates/ project serves. Applicants will also be able to submit letters of support from appropriate parties. Provide contact information for all applicable jurisdictions below:

| Locality/MPO | Point of Contact | Email Address | Phone Number |
|--------------|------------------|---------------|--------------|
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Congestion mitigation: Applicants must provide explanation on how this project will reduce traffic congestion and SOV trips, consequently heightening the investment in transit. For project evaluation purposes, please provide detailed ridership reports by hour (emphasizing peak periods of ridership) and the projected ridership increase derived from this project (use 2025 as a point of comparison).

Program staff/ oversight: In the table below, enter the names and position titles of staff that will work on this program. Please provide an attachment of staff members and their salaries.

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ADDITIONAL PROGRAM COMPONENTS

Is this project included in a local or statewide approved plan? If so, please provide a link to the relevant documents.

Yes

No

Link: _____

Previous planning efforts: Please outline any research or outreach practices that are conducted to identify the need for this project:

Collaboration and partnerships: If applicable, identify partners or opportunities to collaborate on this project. Please provide a point of contact and their contact information for each partnership.

