

Stakeholder Committee Meeting

12th Floor North Conference Room

Virginia Department of Rail and Public Transportation
600 E Main St. Richmond, VA 23219

September 14, 2011 9:00 AM – 3:00 PM

Italicized annotations are internal and would not be on handout agenda.

Highlighted are outstanding issues which require DRPT feedback.

1. Welcome and Introductions – 9:00am

- Bob Wilson, Chief of Public Transportation
- Steve Pittard, Chief Financial Officer

2. Public Comment Period – 9:05 am – 9:15am

- *Ground rules. Introduce themselves, identify any representational role, opportunity to make statement to the group, no more than 5 minutes, observational role only (i.e., not participate in the day's discussion)*

3. Meeting Objective & Agenda Overview – Bob Wilson and Steve Pittard 9:15am – 9:45am

- Meeting Objective: to review and refine formula options being studied
DRPT clarification of the role of the Stakeholder Committee as input into the study. Also presentation of progress of study to date, update on report outline and timeline.
- Review of last meeting – *Reference to any new postings on website for SJR297 including summary and White Paper. (CS can bring extra copies?)*
- Open issues identification? – *raise for resolution or parking lot*

4. Overview of Scenarios for Study – Susan Binder, Project Manager

9:45am – 10:45am

- *Treatment of overall revenue levels 25% increase in funding available for operating assistance and capital (handout table 1)*
- *Clarification of the role of the study – to test various formulas and parameters*
- *DRPT messaging. Steve and Bob prepared to reinforce from last agenda item i.e. How the study will relate to the report to the General Assembly.*

5. Treatment of TDM in Report and Potential Funding Scenarios –

Howard M. Jennings, Jr., Director of Research and Development, Arlington
Transportation Partners 10:45am – 11:00am

➤ **Break – 11:00am – 11:15am**

6. Scenario's One and Two: Population and Density – Susan Binder, Project Manager 11:15am – 12:00pm (handout tables 2,3)

- *Illustrative findings.*
- *Pro's and Con's.*
- *Data implications*

➤ **Lunch Break – 12:00n – 1:00pm**

- 7. Scenario Three: Introducing Ridership – Susan Binder, Project Manager**
1:00pm – 1:30pm (handout table 4)
 - *Illustrative findings.*
 - *Pro's and Con's.*
 - *Data implications*

- 8. Scenario Four: Introducing Performance Attributes, Policy and Tiers – Susan Binder, Project Manager** *1:30pm – 2:00pm (handout table 5)*
 - *Tier concept and structure.*
 - *Additional Factors: fiscal stress and revenue.*
 - *Open data issues.*
 - *Illustrative findings.*
 - *Pro's and Con's.*
 - *Data implications*

- 9. Revised Final Report Outline – Susan Binder, Project Manager** *2:00pm – 2:30pm*
 - *Comments and Discussion (CS can bring extra copies)*

- 10. Wrapup, Next Steps, Open Discussion – Bob Wilson and Steve Pittard –**
2:30pm – 3:00pm